



Bylaws of the New England Vexillological Association

Article I. Name

- 1.1. The name of this organization shall be the New England Vexillological Association, hereinafter referred to as "NEVA."

Article II. Purpose

- 2.1. Be it resolved that we, the members of NEVA, join together to form this organization to exchange ideas, knowledge, information, trivia, techniques, and technical details related to the hobby, study and science of vexillology.

Article III. Membership

- 3.1. Membership is open to anyone who pays the dues of \$10.00 per year.
- 3.2. Voting membership of NEVA shall consist of dues-paying members in good standing in attendance at any meeting where decisions are put to a vote.

Article IV. Officers and Duties

- 4.1. The Officers shall be President and Secretary/Treasurer.
- 4.2. Officers shall be elected at the annual meeting and must be members in good standing. The term of office shall be two years and they shall be staggered such that the President is elected in even numbered years and the Secretary/Treasurer is elected in odd numbered years.
- 4.3. An officer may be removed from office for cause and with a 30-day notice by a majority vote if members deem it necessary at a meeting at which a quorum is present.
- 4.4. Should a vacancy of an officer's position occur during a term of office, the position will be filled for the unexpired term by the voting members at a NEVA meeting.
- 4.5. The duties of the President are to preside at all meetings and to keep order therein, to call and conduct all meetings, to prepare an agenda for each meeting, to serve as advisor to all committees and to handle all official correspondence.
- 4.6. The duties of the Secretary/Treasurer shall be to assume the duties of the President in the event of his/her absence, to record minutes of all meetings of NEVA, to notify members of all meetings, to note all attendance, to maintain a list of all paid members, to keep all financial records up to date, to pay approved bills and to establish accounts as directed by the membership.
- 4.7. The President and Secretary/Treasurer are authorized to sign checks in the name of NEVA.
- 4.8. The President and Secretary/Treasurer shall constitute the NEVA Executive and shall have the authority to act in the name of NEVA, as directed by vote of the members, between meetings.

Article V. Meetings

- 5.1. The annual meeting will be held in New England on the Sunday in April closest to Patriot's Day, unless another date is voted on by the members at the previous meeting. The President will set the time and place.
- 5.2. A regular meeting will be held in New England on the first Sunday in November, unless another date is voted on by the members at the previous meeting. The President will set the time and place.
- 5.3. Additional meetings shall be held at a time and place in New England deemed appropriate by the members or by the President. The President must call a meeting when a written request is presented by three or more NEVA members.
- 5.4. A quorum shall be an attendance of 10% of NEVA membership in good standing. A quorum is deemed to be present unless questioned by two or more members in good standing at the meeting.
- 5.5. Robert's Rules of Order, Newly Revised, shall govern the procedure of all meetings.

Article VI. Committees

- 6.1. Committees of NEVA may be formed at the discretion of the President or the members for the duration of the time deemed necessary to accomplish the goal or goals of the committee. Members of committees do not necessarily have to be members of NEVA but committee chairs must be.

Article VII. Amendments of the Bylaws

- 7.1. Amendment of these bylaws may be made at any meeting of the Association by a two-thirds vote of those attending the meeting, provided that the amendment has been submitted in writing to all members at least thirty days prior to the vote.